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William Loos, MD
Acting Senior Medical Officer

June 8, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE CEQA FINDING, ESTABLISH CAPITAL PROJECT
FOR THE HARBOR-UCLA MEDICAL CENTER
RADIOGRAPHIC/FLUOROSCOPIC ROOM REPLACEMENT
PROJECT, AUTHORIZE THE ACQUISITION OF EQUIPMENT
AND APPROVE AN APPROPRIATION ADJUSTMENT (C.P. No. 86864)
(2nd District) (3 Votes)**

JOINT RECOMMENDATIONS WITH THE CHIEF ADMINISTRATIVE OFFICER
THAT YOUR BOARD:

1. Find that this project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State Guidelines Section 15301(a) and Class 1, Subsection (d) of the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Establish Capital Project No. 86864 to remodel existing space to support the installation of new radiographic equipment for the Harbor-UCLA Medical Center Radiographic/Fluoroscopic Room Replacement Project.
3. Authorize the acquisition of an integrated c-arm table and digital radiographic/fluoroscopic system through the Los Angeles County Capital Asset Leasing (LAC-CAL) program at an estimated purchase cost of \$649,000 for a total five-year cost of \$794,000 which includes the financing cost of \$145,000 for the Harbor-UCLA Medical Center Radiographic/Fluoroscopic Room Replacement Project, and authorize room renovation costs as a turn-key project to accommodate the new equipment at an estimated cost of \$334,000, and a four-year equipment extended service warranty for \$118,000, at a total estimated cost of \$1,246,000.
4. Approve the attached appropriation adjustment to transfer \$334,000 to the Capital Project Budget under Capital Project No. 86864 from Harbor-UCLA Medical Center's Fiscal Year 2005-06 Operating Budget under Services and Supplies.

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

In approving the recommended actions, the Board is authorizing the purchase of major fixed asset equipment, specifically, an integrated c-arm table and radiographic/fluoroscopic (R/F) system for Harbor-UCLA Medical Center (Harbor). Harbor needs an additional room to provide fluoroscopy examinations. Currently, there is only one room that is able to consistently provide fluoroscopy. In addition, equipment can no longer be serviced due to the non-availability of parts.

The purchase and installation of the integrated c-arm table and digital R/F system will also allow for interfacing with information systems. The equipment will provide a completely integrated diagnostic radiography room capable of providing both diagnostic and interventional radiographic procedures. The replacement equipment is more efficient and versatile and will result in more rapid patient throughput. With digital equipment, delays associated with traditional film processing are eliminated allowing for an increased patient throughput by a factor of two to three times. The new equipment will allow for pediatric and adult procedures, including lumbar punctures, upper gastro-intestinal studies, barium enemas, urethrograms, and a full complement of x-rays (chest, abdominal, spine, etc.)

Two existing R/F rooms are to be converted to house the new integrated c-arm table and digital R/F system in one room. The room modifications will include, but not be limited to, mechanical, electrical, plumbing, fire alarm, and structural requirements. In addition, the floor plan and overhead suspension systems will be reconfigured to accommodate the new equipment. An existing restroom, adjacent to the remodeled R/F room, will be retrofitted to be compliant with the Americans with Disabilities Act requirements and to meet Office of Statewide Health Planning and Development (OSHPD) requirements. The remaining two R/F rooms will be utilized for patient services.

These requests comply with the County Equipment Policy that the Board approved on October 16, 2001, which requires Board approval prior to a department's purchasing/financing equipment with a unit cost of \$250,000 or greater. The recommended actions will also establish a capital project and funding within the Fiscal Year (FY) 2005-06 Capital Projects Budget to allow room remodeling for the new equipment installation.

FISCAL IMPACT/FINANCING:

The total estimated cost is \$1,246,000, which consists of \$649,000 for the equipment and includes a two-year service warranty, \$145,000 for the LAC-CAL financing costs, \$118,000 for the additional four-year extended service warranty, and \$334,000 for the room renovation. The equipment will be financed through the LAC-CAL program over a five-year repayment term.

The attached appropriation adjustment will transfer \$334,000 in one-time savings from Harbor's FY 2005-06 Operating Budget under Services and Supplies to the Capital Project Budget under Capital Project No. 86864 for the room renovation. Funding for the equipment and the extended warranty is included in the facility's FY 2006-07 Proposed Budget under LAC-CAL and Services and Supplies, respectively.

Health Services is restructuring its programming to address its budget gap and mitigate the need for program and service curtailments in future years. However, the Department has identified this capital project and installation of new radiology equipment as a high priority and will include the ongoing equipment payments in its expenditure forecast over the repayment term.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

There are four existing radiographic rooms with equipment that is 20 years old and has reached or is nearing end of life usage. Harbor is having difficulty providing the fluoroscopic studies that are needed, and oftentimes, appointments must be rescheduled due to non-working equipment or inadequate imaging.

A single vendor will be responsible for all aspects of the turn-key project, which consists of renovation work including architectural and engineering design work necessary to obtain OSHPD permit approval for the equipment installation. The project will be completed within nine months after Board approval, and will be managed by Harbor's planning staff with as-needed support from DHS' Capital Projects Division.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Service Excellence by promoting best practices for patient care and the Goal of Fiscal Responsibility by investing in the public infrastructure.

Consistency with DHS System Redesign

These actions meet DHS' strategic goals by improving health care provided by DHS and enhancing the health of the residents of Los Angeles County.

ENVIRONMENTAL IMPACT DOCUMENTATION:

The installation of this equipment is categorically exempt from CEQA pursuant to State Guidelines section 15301(a) and Class 1, Subsection (d) of the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987. Under this categorical exemption, minor alteration of existing structures including installation of equipment which may require interior and exterior alterations of a building involving such things as interior partitions, exterior parapets, placement of walls, veneer facings and installation of false or drop ceilings, plumbing and electrical conveyances and heating and refrigeration systems, etc., is exempt.

CONTRACTING PROCESS:

The acquisition of equipment for this project falls under the statutory authority of the Internal Services Department (ISD) Purchasing Agent, and the project requirements will be competitively solicited by the Purchasing Agent in accordance with County Purchasing Policies and Procedures. However, the acquisition of room renovation services related to the equipment exceeds the statutory authority of the Purchasing Agent. Therefore, Board approval is required for the Purchasing Agent to proceed with this aspect of the acquisition.

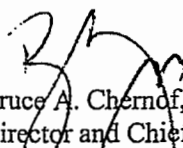
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

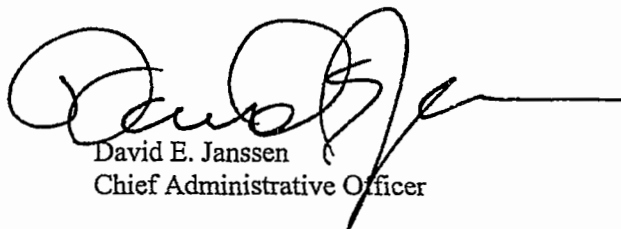
The impact on patient services will be minimal and will assure that Harbor continues the provision of both diagnostic and interventional radiographic procedures. The room remodeling will not impact the scope of work for the current SB 1953 seismic retrofit project currently under design now in progress.

It is requested that the Executive Officer, Board of Supervisors, send adopted copies of this letter to DHS, Chief Administrative Office, Capital Projects Division, and ISD.

Respectfully submitted,


Bruce A. Chernof, M.D.
Director and Chief Medical Officer

BAC:DEJ:
harbor radiology.hwpd


David E. Janssen
Chief Administrative Officer

Attachment (1)

c: Chief Administrative Officer
County Counsel
Internal Services Department
Executive Officer, Board of Supervisors
Auditor-Controller